

TOWN OF BURLINGTON

State of Wisconsin

32288 Bushnell Rd, Burlington WI 53105-9426
TELEPHONE (262) 347-4562

MUNICIPAL COURT

RICHARD L. SCHOLZE

Judge

Carrie Oldenburg, Clerk of Court

2/6/2023

REOPEN INSTRUCTIONS

- 1. You must prepare a motion (letter) explaining the reasons why you believe or want this case/judgment to be reopened.**
- 2. There is a mandatory filing fee deposit that must accompany this motion. At this time, the fee is \$50.00. If the payment is not received with the motion (letter) all paperwork will be returned to you.**
- 3. If Judge Scholze determines that there is a compelling reason to reopen the case a pre-trial date will be scheduled, and you will be notified via the U S Mail from the Clerk of Courts.**

***Mailing Address: Town of Burlington Municipal Court
32288 Bushnell Rd
Burlington WI 53105**

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